



# CITY OF HOUSTON

## Job Posting

	AP
1	<b>Applications accepted from:</b> ALL PERSONS INTERESTED
2	<b>Job Classification</b> CHEMIST I
3	<b>Posting Number</b> PN# 110726
4	<b>Department</b> Department of Public Works & Engineering
5	<b>Division</b> Public Utilities Division
6	<b>Section</b> Wastewater Operations Branch
7	<b>Reporting Location</b> 611 Walker*
8	<b>Workdays &amp; Hours</b> M - F, 8 a.m. - 5 p.m.*
	*Subject to change
9	<b><u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u></b> Work requires the direct application of a variety of procedures, policies and/or precedents. Moderate analytic ability is required in applying guidelines, policies and precedents, and in adapting standard methods to fit facts and conditions. Performs chemical analyses of various materials and chemicals and physical analyses of food, drugs, and wastewater, water and air pollution samples. Prepares standard solutions and reagents for use in chemical testing. Receives logs and stores laboratory samples. Check various test data; logs in test results for data reporting. Maintains supplies and cleans laboratory equipment.
10	<b><u>ESSENTIAL FUNCTIONS/WORKING CONDITIONS</u></b> This position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required. There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.
11	<b><u>MINIMUM EDUCATIONAL REQUIREMENTS</u></b> Requires a Bachelor's degree in Chemistry or a closely related field.
12	<b><u>MINIMUM EXPERIENCE REQUIREMENTS</u></b> No experience is required.
13	<b><u>MINIMUM LICENSE REQUIREMENTS</u></b> A valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).
14	<b><u>PREFERENCES</u></b> None
15	<b><u>SELECTION/SKILLS TESTS REQUIRED</u></b> None However, the Department may administer a skill assessment evaluation.
16	<b><u>SAFETY IMPACT POSITION</u></b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	<b><u>SALARY INFORMATION</u></b> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div><div></div><div><b>Salary Range - Pay Grade 14</b></div><div>\$861 - \$1,210   Biweekly   \$22,386 - \$31,460   Annually</div></div>
18	<b><u>OPENING DATE</u></b> May 31, 2006
19	<b><u>CLOSING DATE</u></b> June 13, 2006
20	<b><u>APPLICATION PROCEDURES</u></b> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 <sup>st</sup> floor. <b>Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</b>  An equal opportunity employer